



REGISTRATION AGREEMENT TO VIEW RECORDS ONLINE
ORANGE COUNTY CLERK OF COURTS
425 N ORANGE AVE, SUITE 150
ORLANDO, FL 32801

REQUEST FORM:

First Name:	
Middle Name:	
Last Name:	
E-mail Address:	
Phone:	
Cases for Party Viewing:	
Bar Number for Attorneys:	

1. This Agreement is for viewing electronic court records as authorized pursuant to Florida Supreme Court Administrative Order 2016-14 (AOSC16-14) as:
 - A party to a case
 - An attorney of record
 - Subscriber
2. Registered User affirms the contact and other information on the Request Form above is correct.
3. **Clerk Responsibilities**
 - a. The Clerk will endeavor to provide uninterrupted access to the site, except the site may be down for maintenance, for network or power failures, or to address security issues.
 - b. The Clerk will notify the user upon approval of their access request, at which time the unique login ID and password can be used. Consult the site FAQs or contact the Clerk's Office at 407-836-2000 for help with the site.
 - c. The Clerk will maintain and modify the site as required by AOSC14-19.
4. **Registered User Responsibilities**
 - a. To ensure that only the Registered User has knowledge of the site password.
 - b. To prohibit any person or entity other than the Registered User from accessing the site.
 - c. To immediately notify the clerk if Registered User discovers that the assigned password is known by another person (whether used or not), so that the existing login ID and password may be deactivated and replacement login information issued.
 - d. To provide updated contact information or, for parties, updated case information by submitting a new Request Form, which is incorporated by reference.
 - e. For being aware a gap may exist between the time that paper or electronic documents are filed with the Clerk and when they become available on this site.
 - f. To not use or permit others to use the information obtained from this site for commercial or resale purposes and that all activity on this site will be tracked and monitored by the clerk to enforce this provision.
 - g. To provide computer hardware and software and/or making modifications to existing equipment for access to the site.
5. **Limitations of Liability**
 - a. Registered User releases Clerk and Clerk's employees and agents from any liability and any damages resulting from or related to (a) interrupted service of any kind; (b) Registered User's equipment; (c) use of, or viewing of, electronic court records.
 - b. Nothing in this Agreement may be construed as waiving the sovereign immunity of the Clerk or the Clerk's employees and agents or of the Registered User's sovereign immunity, if applicable, or modifying the recovery limits against the Clerk or Registered User as set forth in section 768.28(5), Florida Statutes.



6. This Agreement, regardless of where actually accepted or delivered, is deemed to have been accepted and delivered by the parties in the State of Florida and any dispute arising from it will be governed by Florida law. Any suit for any claim, breach, or dispute arising out of this Agreement will be maintained in Orange County, Florida.
7. Any notice or communication given or sent pursuant to this Agreement may be delivered in person, by mail, or by email to the address provided on the Party Request Form.
8. **Termination and Other Remedies**
 - a. If Registered User breaches the provisions in this Agreement, the Clerk has the right to terminate this Agreement immediately and pursue any other remedy available at law or in equity.
 - b. This Agreement will be terminated immediately if funding is withdrawn for any reason. Registered User acknowledges that the Clerk has no control over appropriations that may be provided by any governmental entity for the continuation of the services under this Agreement.
9. If any part of this Agreement is found to be invalid, then it will have no effect, but the remaining provisions will continue in full force and effect.

Date: _____ State of _____
County of _____

Registered User Signature

Sworn to and subscribed before me on _____

Notary Public (Seal)

_____ Personally known or _____ produced identification _____

Clerk Use Only

Approved

Party Type (Case Parties Only):

- | | |
|--|-------------------------------------|
| <input type="checkbox"/> Defendant | <input type="checkbox"/> Attorney |
| <input type="checkbox"/> Plaintiff | <input type="checkbox"/> Subscriber |
| <input type="checkbox"/> Petitioner | |
| <input type="checkbox"/> Respondent | |
| <input type="checkbox"/> Guardian Ad Litem | |
| <input type="checkbox"/> Mother | |
| <input type="checkbox"/> Father | |

Denied

Reason:

- Invalid notary stamp
 Not listed as case party (Case Parties only)
 Wrong case number used (Case Parties only)